



AUTHOR KIT

(for Oral & YIA Oral Presentation)

- **Oral & YIA Oral Presentation Instructions**
- **Declaration of Copyright Transfer**

PLEASE NOTE:

- The acceptance of your presentation is subject to two conditions;
(1) all company or government releases must be obtained, and
(2) the paper described must not be published prior to the APHRs 2018
- Papers not submitted in time may be cancelled.
- All presenters shall register in APHRs 2018 Congress.

APHRs 2018 Abstract Submission Office
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ORAL & YIA Oral PRESENTATION INSTRUCTIONS

❖ Time for Presentation

Session Type	Total length	Presentation	Q / A <i>(at the end of each presentation)</i>
Clinical Science I & II	12 min.	10 min. each	2 min. each
Clinical Science III	13 min.	10 min. each	3 min. each
Basic	12 min.	10 min. each	2 min. each
YIA	16 min.	13 min. each	3 min. each
Late-Breaking Research	13 min.	10 min. each	3 min. each

1. There will be a ring from the time countdown recorder when there are 2 minutes left for your presentation, and another ring when the presentation should be done.
2. Finalists of the YIA will receive:
 - **1) Monetary Prize** (USD 1,000 for First Prize Winner, USD 800 for Second Prize Winners and USD 600 for Third Prize Winners for each Session)
3. The result will be announced by the YIA Sub-Committee Chair at the **Gala Dinner** on **Saturday, 20 October** in **12F, The Grand Ballroom, The Grand Hotel**. All finalists are required to attend the Gala Dinner.

❖ Preparation for Presentation

1. Each meeting room will be equipped with a Notebook installed with Windows 7 and a LCD projector, as well as Microsoft PowerPoint 2010 (Office 2010) and Adobe Acrobat Reader. The PowerPoint 2010 is the preferred projection software offered at the conference. For movies and videos to the kindly convert all of it to the Moving Picture Experts Group 1 (MPEG1) format to ensure cross-platform compatibility. It is advised that all speakers use the notebook provided to prevent the problem of connectivity and save the time for installation.
2. As all notebooks provided are installed with Microsoft Office, all speakers are required to prepare the slides in Microsoft PowerPoint format (version 2003 or later version).
3. Use the horizontal profile to fill the screen and make sure all movies/fonts are supported.
4. Please prepare your backup copy in a USB. Presentation slides and all relevant movies are suggested to be placed in a folder in your USB.
5. All speakers are requested to review the presentation files **30 mins** prior to the scheduled presentation time. Speaker Preview Room will be in service during the congress period.



Speaker Preview Room: South Foyer, 1st Floor, Taipei International Convention Center (TICC)

Operation Hour:

Date	Time
Wednesday, 17 October 2018	07:00 – 17:00
Thursday, 18 October 2018	07:00 – 17:00
Friday, 19 October 2018	07:00 – 17:00
Saturday, 20 October 2018	07:00 – 17:00

❖ Before the Presentation

1. Please arrive at your session meeting room **15 minutes** before your session starts to meet the Session Chair and to re-confirm your presentation slides.
2. Staff will stand by at each meeting to provide any relevant assistance.

❖ Oral & YIA Oral Presentation Schedule

Session Type	Session Venue	Session Date	Session Time
Clinical Science	202, 2F, TICC	Wednesday, 17 October 2018	10:30 – 12:10
	203, 2F, TICC		13:30 – 15:10
			15:30 – 17:10
Basic	202, 2F, TICC	Wednesday, 17 October 2018	10:30 – 12:10
Late-Breaking Research	Banquet Hall, 3F, TICC	Thursday, 18 October 2018	15:30 – 17:10
YIA – Basic	Conference 2, 2F, TWTC	Thursday, 18 October 2018	15:30 – 17:10
YIA – Clinical	Conference 2, 2F, TWTC	Friday, 19 October 2018	
	Conference 3, 2F, TWTC		



DECLARATION OF COPYRIGHT TRANSFER

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4. The author guarantees that the submitted paper is original and is not copyrighted elsewhere and no material contained is libelous or scandalous and anything known to be untrue.
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* The presenting author shall stand for all appearing co-authors in the paper.